

Majlis Khuddamul Ahmadiyya Canada

Refresher Course Package 2011-2012

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Focus 2011-2012

- Namaz 5 times
- Ijlas-e-`Aam
- Friday Sermons of Huzur-e-Anwar^{aa}
- Tabligh Literature Distribution
- Sa`iqin Nizam

Tarbiyat

1- Tarbiyat Plan 2011-2012

1. **Namaz 5 times** regularity of `Amila members.

- a. Emphasis on collecting the regular weekly Tarbiyat report in ALL Majalis by Local Nazmeen Tarbiyat and at Regional Level by Regional Nazmeen Tarbiyat
- b. Nazmeen Tarbiyat should lead by example, by having regularity in Namaz.
- c. Monthly Meetings of Local Nazmeen Tarbiyat with Regional Nazmeen Tarbiyat
- d. Use `Amila Survey form for this purpose for first couple of months and if compiled data still shows less than 100% then start collecting the survey with names. Work on improvement and make 100% `Amila members praying 5 times prayers ASAP
- e. Try to arrange Namaz in congregation at homes if Namaz Center is not available in a Majlis.

2. **Huzur (aa) Friday Sermons**

- a. Weekly survey of `Amila members and report back to Markaz by every Thursday 8:00pm until month of February.
- b. Make sure through Regional Nazmeen Tarbiyat that the message regarding the "Friday Sermon LIVE Conference Channel" is reaching to ALL the Khuddam, increase the # of listeners 10% every month
- c. Find the reason of `Amila members not listening and work on the highest hitter for the reason
- d. Then start tracking the lessons learned and adopted from these Khutbaat and share these success stories in Gazette, Ijlasat-e-Aam and different Jalsas
- e. Every last Friday Prayer of the month, please cover the synopsis of Hazur's (aa) Sermons. The Synopsis can be obtained from alislam.org
- f. Educate Khuddam on listening Friday Sermon using conference channel, smart phones (mta.tv) or internet.

3. **Ijlas `Aam:**

- a. Agenda of the month should be properly followed in which at-least 5-6 Khuddam and 5-6 Atfal present in Local Ijlasat-e-Aam

- b. All the Aamla members should be present at Ijlas-e-Aam
- c. At-least 50% of Khuddam should attend the Ijlas-e-Aam

Guidelines on how to Conduct Local Ijlasaat

Check List:

- a. Finalize date and reserve venue
- b. An Invitation is sent to Region/Markaz
- c. All the Khuddam in the Majlis are informed through multiple modes of communication - Personal visits, phone calls, SMS, Email etc. by Saiqeen, Qaid sahib and Mutamad sahib
- d. A program is prepared indicating presentations and presenters. Presentation should be well prepared and program should be properly organized by involving `Amila.

General Guidelines:

- a. See the Calendar of Events for the prescribed **dates of Ijlas `Aam**
- b. Qaid Sahib will lead to discuss in the Local Majlis `Amila about agenda
- c. Proper Agenda with names of participants should be available (Mutam`ad Majlis will be responsible for it with help of Nazim Tarbiyat & Nazim Talim) and the whole `Amila will provide the support for its preparation to prepare the monthly program
- d. Program should start at given time and end at the prescribed time.
- e. The Ijlas `Aam time should be maximum **1 hour**.
- f. The meeting time should always accommodate at least one prayer in congregation
- g. There are a maximum of two (15 min) presentations or one 30 min presentation. The presentation(s) should be interactive where Khuddam are involved to comment or answer.
- h. **General program** and times are:
 - i. Tilawat and Translation (both English and Urdu) (10 min)
 - ii. Pledge (both English and Urdu) 5 min
 - iii. Nazm and Translation (10 min)
 - iv. First presentation (interactive) / speech (15 min)
 - v. Second presentation (interactive) / speech (15 min)
 - vi. Announcements (5 min)
 - vii. Silent prayers
- i. More and more members should be requested to participate with their presentations in the local meeting.
- j. **Mu` tamad Majlis, Nazim Tarbiyat and Nazim Ta` lim** will strive for maximum participation

- k. The guest speaker should also be aware of your local program and deliver his speech accordingly.

How to Increase Attendance:

- a. Relationship with Khuddam via personal visits and phone calls is key to an improved attendance. Saiqin (or Qaid sb and other Amila members) should personally visit Khuddam and call them as much as possible.
- b. Following phone calls, an email from Mutam'ad Majlis should be sent
- c. A text Message should be sent with the request of confirmation
- d. Reminder calls to be made by Saiqeen one day before the event (use online free services i.e. **docs.google.com** to share the message (Itla`at) status (note: please only list names, phone and attendance status and no other info)
- e. There should be at least 50% attendance in the Ijlas `Aam

4. `Ashra Tarbiyat:

(December 23rd 2011 – January 1st 2012)

Regional Target

1. Ensure to get 100% participation of `Amila members/Khuddam in Namaz 5 times, Namaz with Congregation, Listening Friday Sermons
2. Hold an Ijlas `Aam and have at least 50% of Khuddam attend this Ijlas
3. Hold a Regional Q/A session for youth from ages 13 – 23 (Agenda and guidelines will be provided by Markaz)

Guidelines for Region

All the `Amila members should be involved in celebrating this `Ashra

5. Youth Discussion Sessions:

Regional Target

1. Arrange a separate sessions to be held quarterly
2. Arrange these sessions in your Region by combining 3 or more Majalis per session.
3. Ensure 100% participation of Atfal and Khuddam eligible for this program
4. Arrange separate sessions as two separate programs for youngsters Grade 5 – 8 and Grade 9 – High School / University Students

5. These sessions should be planned and initiated within the month of December 2011 and should run in first 2 quarters and 4th quarter

Guidelines for Region

1. Prepare a list of all Atfal and Khuddam who will be eligible for these sessions as per announced criteria.
2. Announce the sessions at all regional and local events held after November 30th 2011

6. 7th Annual Ta`limi and Tarbiyati Class (During March Break)

Regional Target

1. Ensure 100% participation of Khuddam eligible for this Class.
2. Ensure Regional presence at all time for the length of this program (about 10 days)

Guidelines for Regions

1. Speak to parents and convince parents to send their children to this 10 day event.
2. Prepare a list of all Khuddam who will be eligible for this class as per announced criteria (Grade 10 or Grade 11 students, or both)
3. Announce the class at all regional and local events held after January 31st 2012
4. Start calling and confirming the attendance of all eligible students by end of February 2012 and reconfirm every two weeks until February 28th 2012.
5. Prepare a team of volunteers to share the presence on this event on all days, one month in advance so that volunteers can apply for leave if needed

Important Dates

Jan 1st to Jan 31st 2012

Announce the event at all local and regional events continuously during this period

Feb 1st to Feb 28th 2012

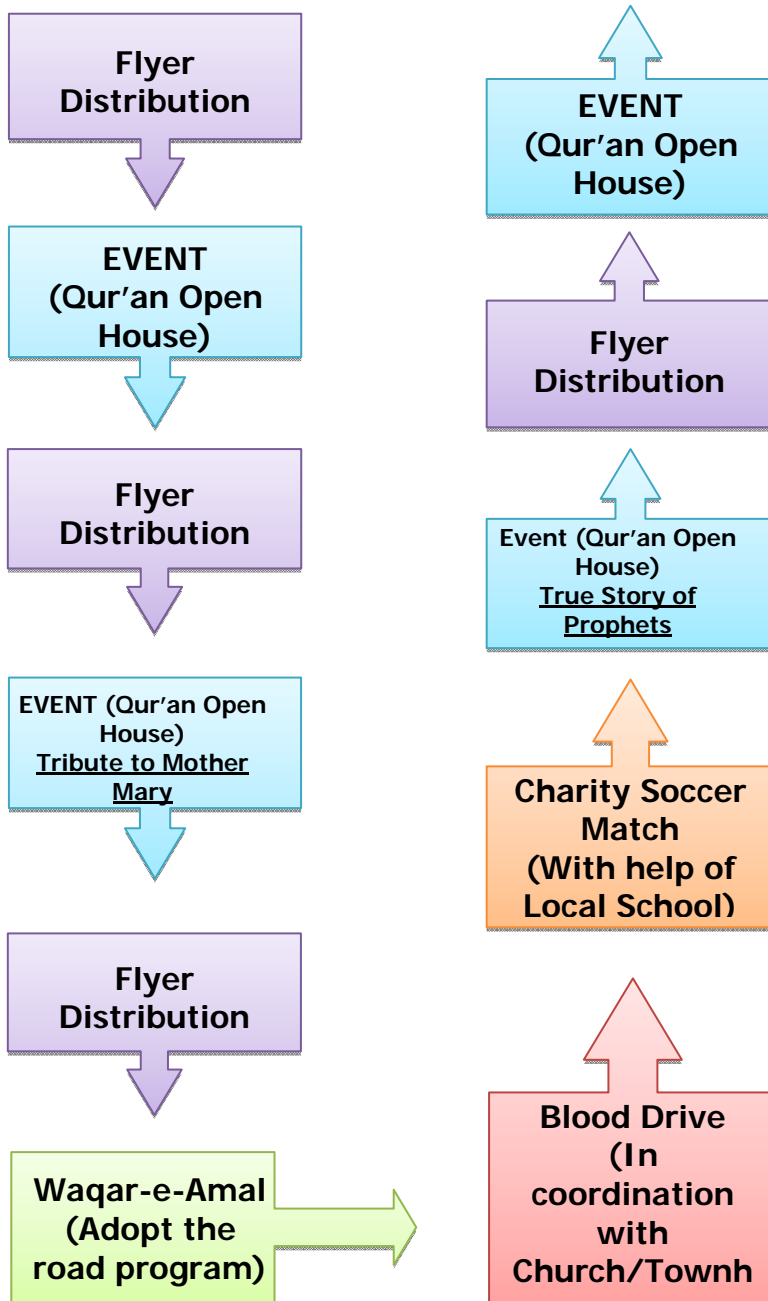
Make sure that personal contact is made to all eligible participants, make special efforts to convince those who are not willing to participate, make sure that contact is made as early as possible so that eligible participants have not planned summer school or summer jobs during this period

March 1st 2012 to End of Tarbiyati Class

Ensure your presence and participation in preparation, organization, and management of Tarbiyati class.

Tabligh

By the grace of Allah, in the past years we have worked very hard to convey the message of Islam Ahmadiyyat to various communities in Canada. For this year, our plan will be to focus on one town per Majlis throughout the year. Inshallah, this year we will be working in coordination with department of Waqar-e-Amal, Sehat-e-Jismani and Khidmat-e-Khalq to do Tabligh. Every Majlis will be assigned a town; below is the list of the action items, which are required to be carried out.



Hudur^{aa} cited the German Jama'at as an example of holding exhibitions in various venues, including the church halls, on the Holy Qur'an that had positive results. Hudur^{aa} said his inference was that Jama'ats in other countries too should hold such exhibitions. (Friday Sermon, March 25th, 2011)

Ta`lim

Quarterly Book(s) – Year 2011 - 2012

Following book(s) has(ve) been prescribed for the year 2011 - 2012:

English

Our Teachings (Noah's Ark)

1958 (5 Oct 1902)

English book and Audio are available

اردو
تعلیم (کشتی نوح)

۱۹۵۸ (۱۵ اکتوبر ۱۹۰۲ء)

اردو کتاب اور با آواز دستیاب ہے

First Quarter – Nov 2011 till Feb 2012

English

Page 1 to 12 (12 pages)

اردو
صفحہ ۱ تا ۱۲ (۱۲ صفحات)

Second Quarter – Mar 2012 till Jun 2012

English

Page 13 to 24 (12 pages)

اردو
صفحہ ۱۳ تا ۲۴ (۱۰ صفحات)

Third Quarter – Jul 2011 till Oct 2012

English

Page 25 to 36 (12 pages)

اردو
صفحہ ۲۵ تا ۳۰ (۶ صفحات)

Exam Criterion is as follows:

1. Exams will be open book
2. Exams will be conducted by Majalis during local Ijlasat-e-`Aam of Khuddam and/or Jama'at
3. Exams will also be conducted online
4. Exams will be made available in the third month of each quarter

Fazl `Umar Education Rally 2012

Second Annual Fazle `Umer Educational Rally will be held on Sunday April 14th 2012 (tentative) at Baitul Islam mosque. The Rally will be comprised of Three (3) competitions as follows:

1. Tilawat
2. Nazm and
3. Speech English

Syllabus

The syllabus of the competitions will be same as National Ijtima` syllabus

Participation Criterion

Five (5) Khuddam per competition will participate from all central regions as well as Eastern Canada region. However, Western Canada regions will hold their own rallies in their local Centers. Five (5) Khuddam per competition will participate from their respective Majalis in the regional rallies.

Qualifier / Inter-Region Competition

All Central Regions will hold qualifiers for the Fazl-e-Umar Rally. Alternatively regions are encouraged to hold inter-region competitions to select participants for the Markazi Rally.

Prizes:

Winners will be awarded with a certificate and a medal / shield. Best Region will be awarded a running shield.

Syllabus – Educational Competitions National Ijtima` 2012

TILAWAT

تلاوت

Chapter 33 Al-Ahzab: Verses 70 - 74

سورۃ نمبر ۳۳ - الاحزاب: آیات ۷۰ تا ۷۴

MEMORIZATION OF HOLY QUR'AN

حفظ قرآن

Chapter 2 Al-Baqarah Verses 1 – 17

سورۃ نمبر ۲ - البقرہ: آیات ۱ تا ۱۷

Chapter 86 Al-Tariq

سورۃ نمبر ۸۶ - الطارق

Chapter 16 Al-Nahl Verses 67 - 71

سورۃ نمبر ۱۶ - النحل: آیات ۶۷ تا ۷۱

Chapter 13 Al-Ra`d Verses 9 - 14

سورۃ نمبر ۱۳ - الرعد: آیات ۹ تا ۱۴

URDU POEM (Any one of the following)

نظم (مندرجہ ذیل میں سے کوئی ایک)

Aey Qadiro Tawana Aafaat say bachana -
Hum terey der pay Aaey hum nay hay tujh ko
mana
Ghaeron say dil ghani hay jab say hay tujh ko
jana – Yay roz ker Mubarak subhana
manyarani
Aey dosto pyaro uqba ko mut bisaro – kuch
zade rah laylo kuch kam main guzaro
Dunya hay jai fani dil say isay utaro – Yay roz
ker Mubarak subhana manyarani
[Durre Samin – written by Promised Messiah (as)]

اے قادر و توانا! آفات سے بچانا۔ ہم تیرے در پہ آئے ہم نے ہے تجھ کو مانا
غیروں سے دل غنی ہے جب سے ہے تجھ کو جانا۔ یہ روز کر مبارک سبحان
مَنْ يَرَانِي
اے دوستو پیارو! عقبی کو مت بسارو۔ کچھ زادِ راہ لے لو کچھ کام میں گزارو
دنیا ہے جائے فانی دل سے اسے اتارو۔ یہ روز کر مبارک سبحان مَنْ يَرَانِي
(درّ ثمنین۔ منظوم کلام حضرت مسیح موعودؑ)

Dushman ko zulm ki berchi say tum seena o
dil bermanay do – Yay derd rahay ga bun kay
dawa tum sabar karo waqat Aanay do
Yay Ishq o wafa kay khait khabi khon
seenchay baghair na pumpain gay – Is rah
main jan ki kiya perwah jati hay agar to janay
do
Wo tum ko Husain banatay hain aur aap
yazeedi bantay hain – Yay kiya hi sasta saoda
hay dushman ko teer chalanay do
[Kalam-e-Mehmood – written by Hadhrat Musleh
Ma`ud (ra)]

دشمن کو ظلم کی برچھی سے تم سینہ و دل برمانے دو۔ یہ درد رہے گا بن کے دوا
تم صبر کرو وقت آنے دو
یہ عشق و وفا کے کھیت کبھی خوں سینچے بغیر نہ پنپیں گیں۔ اس راہ میں جان
کی کیا پروا جاتی ہے اگر تو چھانے دو
وہ تم کو حسین بناتے ہیں اور آپ یزیدی بنتے ہیں۔ یہ کیا ہی سستا سودا ہے
دشمن کو تیر چلانے دو
(کلام محمود۔ منظوم کلام حضرت مصلح الموعودؑ)

Waqat kum hay buhat hain kam chalo –
 Mulgaji ho rahi hay sham chalo
 Tum say wabusta hay jahane nau – Tumhain
 sonpe gai zimam chalo
 Aagay berh ker qadam to lo – daikho aehday
 nau hay tumharay nam chalo
 [Kalam-e-Tahir – written by Hadhrat Khalifatul Masih
 IV (ra)]

وقت کم ہے۔ بہت ہیں کام۔ چلو ملگجی ہو رہی ہے شام۔ چلو
 تم سے وابستہ ہے جہانِ نو تمہیں سو نی گئی زمام۔ چلو
 آگے بڑھ کر قدم تو لو۔ دیکھو عہدِ نو ہے تمہارے نام۔ چلو
 (کلامِ طاہر۔ منظوم کلام حضرت خلیفۃ المسیح الرابعیؒ)

ENGLISH POETRY

The poem should be read aloud and be of 2 minutes in length. The topic should be related to Islam and Ahmadiyyat, social and moral values and Islamic and Ahmadi Personalities. Some of the examples are as follows:

- | | | |
|--------------------------|------------------------|------------------------|
| a. Allah | h. Jihad by Pen | o. Qur'an |
| b. Muhammad | i. Jihad by Self | p. Tabligh |
| c. Islam | j. Ahmadi Martyrs | q. Good conduct |
| d. Ahmadiyyat | k. Financial Sacrifice | r. Speaking the truth |
| e. Nearness to God | l. Dr. Abdul Salam | s. Fasting etc |
| f. Promised Messiah (as) | m. Ch. Zafarullah Khan | t. We hear and we obey |
| g. Huzur (aa) | n. Namaz | |

SPEECH ENGLISH (3 – 5 minutes)

1. And I have not created the Jinn and the men but that they may worship Me
2. Prophet Muhammad (sa) as a preacher
3. Promised Messiah (as)'s love for Muhammad (sa)

تقریر اردو
 ۱۔ وَمَا خَلَقْتُ الْجِنَّ وَالْإِنْسَ إِلَّا لِيَعْبُدُونِ
 ۲۔ آنحضرت ﷺ بحیثیت مبلغ
 ۳۔ حضرت مسیح موعود کا عشق رسول ﷺ

DEBATE

Social networking websites have more harm than good

مباحثہ
 سوشل نیٹورکنگ ویب سائٹس کے فائدے سے زیادہ نقصانات ہیں

SELECTED BOOK OF THE PROMISED MESSIAH (AS) / KHULFA (RA) / OTHER SCHOLARS OF JAMA`AT

English

Our Teachings (Noah's Ark)

اردو
تعلیم (کشتی نوح)

QUIZ BASED ON FRIDAY SERMONS OF HADHRAT KHALIFATUL MASIH V (AA) – English only

Nov 2011 till Feb 2012

IJTIMA` TEST (GENERAL KNOWLEDGE QUIZ QUALIFIER)

1. Ijtima` Test will be compulsory for all Khuddam
2. All questions will be taken from the prescribed book mentioned in the syllabus, Namaz with Translation and General Knowledge

GENERAL KNOWLEDGE QUIZ

1. Dini Ma'lumat (online edition)
2. Book of Promised Messiah (as) Our Teachings (Noah's Ark)
3. About Canada (From citizenship book)
4. Own area of profession / studies

ESSAY WRITING

True fulfillment of the prophecy of Musleh Ma`ood - Hadrat Mirza Bashirudin Mahmood Ahmad (ra)

پیشگوئی مصلح موعود کے حقیقی مصداق۔ حضرت مرزا بشیر الدین محمود احمدؒ

Participation Criterion – Educational Competitions National Ijtima` 2012

- A. 3 + 1 (discretionary) Khuddam will participate from every region in the following competitions:
- Tilawat
 - Hifz-e-Qur'an
 - Nazm
 - Urdu Speech
 - English Speech
- B. 1 team per region (2 members per team)
- Ba'it Bazi
- C. 1 team per Majlis (5 members per team)
- Message Relay
- D. Open to all Khuddam
- Quiz based on the book of The Promised Messiah (as) and Friday Sermons of Khalifatul Masih (aa)
 - Urdu Impromptu Speech
 - English Impromptu Speech
 - General Knowledge Quiz qualifier
 - I.Q. / Obstacle Race and Memory & Observation Test
 - French Speech
 - English Poetry
- E. Selected Khuddam will participate in the following:
- General Knowledge Quiz (Selected through general knowledge quiz qualifier)
 - Inter-University Qur'an Quiz (AMSA members only)

Participation Criterion of Regional Qualifiers:

1 Khadim (1st position holder) + 1 discretionary (In exceptional circumstances i.e., high standard & missed local Ijtima` due to illness or out of country) will participate from every Majlis in the following competitions:

- Tilawat
- Hifz-e-Qur'an
- Nazm
- Urdu Speech
- English Speech

Rules & Regulations – Educational Competitions National Ijtima` 2012

GENERAL RULES FOR ALL COMPETITIONS

1. Cap is mandatory in all competitions
2. Check your name prior to the start of competition. No name will be added after a competition has started
3. Decision of the judges will be final
4. Participation criterion given above will be strictly followed in all competitions
5. The marking criterion of every competition is given below:

TILAWAT

Criterion Description:	Total: 30 marks
Correct Pronunciation – Correct <i>Talafuz</i> , use of appropriate punctuation etc.	(10 marks)
Qir'at – Overall sweetness of delivery	(10 marks)
Voice – Appropriate delivery, volume and speed	(10 marks)

NAZM

Repetition of the couplets is not permitted

Criterion Description:	Total: 30 marks
Correctness of pronunciation. Stops at appropriate punctuation.	(10 marks)
Melody – Overall sweetness of delivery	(10 marks)
Voice – Appropriate delivery, volume and speed	(10 marks)

HIFZ-E-QUR'AN

Participants are expected to memorize everything. Judges may request participants to begin reciting from any point within the syllabi.

Format:

1. Separate marks will be awarded for correct *Talafuz*
2. No Hafiz-e-Qur'an can participate

IMPROMPTU SPEECHES

Format:

1. Open to all Khuddam.
2. Speech time is 2 minutes.
3. The topic for the speech will be given at the time of the competition. 2 minutes for preparation will be provided.
4. The speeches must be presented in a dignified and presentable manner befitting the occasion of the National Ijtima'.

ENGLISH & URDU SPEECHES

Time allowed for both English & Urdu speeches is 4 minutes

Criterion Description:

Total: 30 marks

Style of delivery, confidence and continuity

(10 marks)

Content – Use of verses of the Holy Qur’an, Ahadith, Quotations
and / or Poetic Verses, Knowledge/Research of Subject

(15 marks)

Oral – Presents the speech from memory

(5 marks)

KHUTBAT IMAM QUIZ

1. This quiz will be open to all Khuddam
2. Written multiple choice question based Quiz in English & Urdu
3. Question will be covered from the prescribed Sermons of Khalifatul Masih (aa)
4. Total time duration will be 30 minutes

GENERAL KNOWLEDGE QUIZ QUALIFIER (QUARTERLY BOOKS, NAMAZ TRANSLATION & GENERAL KNOWLEDGE)

1. This Quiz will be compulsory for all Khuddam
2. A written quiz will be provided to Khuddam in the English language with instructions on the quiz paper.
3. At most 10 Khuddam will qualify to participate in General Knowledge Quiz
4. Total time duration will be 30 minutes

GENERAL KNOWLEDGE QUIZ

1. Maximum 10 Khuddam will participate in this quiz
2. The format of the quiz will be verbal
3. A panel of guests will ask questions from each candidate
4. The questions will be answered as asked by the Panel. The selection of questions will depend on the panel but they will consist of both general as well as religious Knowledge

INTER UNIVERSITY QUR’AN QUIZ

1. Only AMSA members can participate in this competition
2. 2 members team from AMSA will participate in this quiz
3. The quiz will be verbal and the format of the quiz is described below
4. There will be two rounds; in the first round questions will be asked from individual whereas in the second round any member of the team can answer the question
5. Syllabus of the Quiz will be provided separately to the AMSA members

OBSTACLE RACE

1. This event will be open for all Khuddam
2. An answer sheet will be handed over to all those who want to participate on which they will first fill their names and Majlis information
3. 20 Khuddam will start the race at one time and the start time will be same for all of them which they'll note on their answer sheets
4. Khuddam will go to different stands / counters where a volunteer will give them an answer sheet. There will be three to four such stands / counters
5. Khuddam will be independent to go to the stands / counters in any sequence
6. Khuddam will solve the puzzle and write the answer on the answer sheet given to them. After writing the answer, they will return the sheet to the volunteer and will go to the next stand / counter
7. After finishing all the obstacle Khuddam will submit their answer sheet to another volunteer(s) who will also note their time and write it on the answer sheets while collecting them
8. Winning criterion is based on passing all challenges correctly as well as the time taken to solve them

MEMORY & OBSERVATION TEST

1. Open to all Khuddam
2. 20-30 items will be displayed.
3. List of 75 - 100 items will be given to each Khadim to check the items
4. Khuddam will be provided 2 minutes of viewing after which they will leave the area to mark the items on the provided sheets
5. Khuddam will be sent in batches of no more than 10 to observe the items
6. Time to write down the answers shall be 2 minutes

MESSAGE RELAY

1. One team from every Majlis can participate and can choose language like English or Urdu for the message
2. Each team will comprise of five (5) members
3. Message will be read three times to first member. The first member must only listen to the message and cannot write anything down
4. The member will stand in the dedicated spot, and the next person will come and get the message from him. Once this is done, the first person will leave and then the next person will come in the dedicated spot to receive the message. This will continue until the last person reaches the dedicated spot to receive the message. Once he has received the message, he will then write the message down on the provided piece of paper
5. Total 10 minutes will be given to convey the message to the last person. No one, except for the last member in the team is permitted to write the message. The message must be committed only to memory and then relayed to the person down the chain
6. 2 minutes will be allocated for the last person to write the message who will then pass the message to the judges

BA'IT BAZI

Format:

1. The team will comprise of two (2) members. One team per region is allowed
2. The couplets will be based on *Durr-e-Sameen*, *Kalam-e-Mehmood*, *Kalam-e-Tahir* and *Durr-e-Adan* only
3. Competition will be conducted on knock out basis
4. 60 seconds will be given to deliver response. If a couplet is recalled within 60 minutes then another 2 minutes will be given to deliver it completely. After which the team will be knocked out
5. Decision of the Judges will be final

ESSAY WRITING

1. Essay should comprise of 2000 to 4000 words
2. Can be written in English, Urdu and French languages
3. Both type written and hand written essays are acceptable; however hand written should be neat and clean. Write on only one side of the paper
4. Deadline of submitting essay is June 15th, 2012

DEBATE

1. Open to all Khuddam
2. There will be a leader of the house and opposition selected by Markaz
3. Time allowed for is 4 minutes for leaders and 2 minutes each for the members of the house and opposition
4. Leader of the house will deliver first followed by leader of opposition and then one member from house, followed by one member from opposition and so on till all the members are done. In the end, leader of opposition will deliver again followed by leader of the house
5. Khuddam will be judged individually and as a team

FINAL ROUND OF TILAWAT, NAZM, URDU AND ENGLISH SPEECH COMPETITIONS

There will be a final round for Tilawat, Nazm and Urdu and English Speech competitions during National Ijtima` in which top 5 Khuddam per competition will compete for the top 3 positions

Atfal

Focus for the Year 2011 - 2012

- a. Learning Simple **Namaz**
- b. Offering **Namaz** 5 times
- c. Daily recitation of the Holy **Qur'an**
- d. Organizing Ta`limi **Classes**

Targets to be accomplished

To achieve above focus, Majlis should organize:

- a. Monthly Namaz attendance competitions
- b. Weekly Ta`limi Classes
- c. Qur'an Classes with the help of Sec Ta'limul Qur'an in the Jama'at
- d. Weekly Sports Activities (all Majalis should have their local gym)

Program of the First Quarter 2011-2012

Zu'ma Elections	Nov 1 - 10	Tue - Wed	A`itemad
Refresher Course BC and Prairie	Nov 26 - 27	Sat - Sun	A`itemad
13th National Blood Donors Clinic	Nov 26	Sat	Khidmat-e-Khalq
Refresher Course Calgary	Dec 4	Sun	A`itemad
Refresher Course Central Canada / Eastern Canada	Dec 10 - 11	Sat - Sun	A`itemad
11th Annual Food Drive	Dec 2 - 12	Fri - Sun	Khidmat-e-Khalq
Ijlas `Aam	Dec 17 - 18	Sat - Sun	A`itemad / Tarbiyat
`Ashra Tarbiyat	Dec 23 - Jan 1	Fri - Sun	Tarbiyat
Misali Waqar-e-`Amal	Dec 31	Sat	Waqar-e-`Amal
`Ashra Saiq Form (fill 100 % Saiq Forms)	Jan 6 - 15	Fri - Sun	A`itemad
Atfal Tarbiyati Camp (Mayar-e-Sagheer)	Jan 7 - 8	Sat - Sun	Atfal
Khuddam/Atfal `Ashra Mal	Jan 13 - Jan 22	Fri - Sun	Mal
Ijlas `Aam	Jan 27 - 29	Fri - Sun	A`itemad / Tarbiyat

MAJLIS KHUDDAMUL AHMADIYYA CANADA 2011-2012

National Majlis-e-`Amila

Department	Name	Cell Phone	Home Phone	E-mail
Sadr Majlis	Abdul Hameed Waraich sahib	647-886-9050	416-401-0175	sadr@khuddam.ca
Na'ib Sadr	Tahir Ahmed sahib	647-654-9786	416-479-0352	tahir.ahmed@khuddam.ca
Na'ib Sadr	Tahir Ahmed Sheraz sahib	416-567-4253	416-243-2483	tahir.sheraz@khuddam.ca
Na'ib Sadr	Kashif Ahmad sahib	647-280-5297		kashif.ahmad@khuddam.ca
Mu' tamad	Tariq Waquar sahib	416-305-3627	416-743-7655	aitemad@khuddam.ca
Muhtamim Muqami	Khalid Mahmood Rasool sahib	416-702-2040	905-303-5406	muqami@khuddam.ca
Mal	Rehman Masood Mohar sahib	647-782-2722		mal@khuddam.ca
Khidmat-e-Khalq	Furqan Bajwa sahib	416-319-7875	905-417-3721	khidmat-e-khalq@khuddam.ca
Atfal	Zahid Masud sahib	416-858-7112	905-487-3649	atfal@khuddam.ca
Tarbiyyat	Kashif Mahmood Danish sahib	416 846 5653	905 840 9403	tarbiyyat@khuddam.ca
Umumi	Akbar Bhatti sahib	647-895-9530		umumi@khuddam.ca
Ta' lim	Arshad Ahmed sahib	647-883-0564	647-435-1199	talim@khuddam.ca
Isha`at	Faraz Hassan Qureshi sahib	647-205-7184	647 436 4351	ishaat@khuddam.ca
Tabligh	Rizwan Rabbani sahib	647-818-5587		tabligh@khuddam.ca
Muhasib	Abrar Masood Mohar sahib	416-402-3746	905-417-3746	muhasib@khuddam.ca
Tajnid	Haroon Chaudhry sahib	416-899-0608	905-846-5963	tajnid@khuddam.ca
Waqar-e -`Amal	Ata-ul-Majeed Zafar sahib	416-845-1486	416-747-9494	waqar-e-amal@khuddam.ca
Tarbiyyat Nau Mubai'n	Attaul Malik Lone sahib	416-627-4885	905-893-4636	tnm@khuddam.ca
Umur-e-Talaba	Maood Tahir sahib	416.274.8346	905.553.5438	umur-e-talaba@khuddam.ca
San'at-o-Tijarat	Saadat Ahmed sahib	416-671-0417	647-722-3289	sanat-o-tijarat@khuddam.ca
Sehat Jismani	Sagheer Ahmad Chattha sahib	416-832-6418	905-417-2939	sehatjismani@khuddam.ca
Tahrik Jadid	Adnan Rabbani sahib	647-290-9985	905-461-9816	tahrikjadid@khuddam.ca
Mu'awin Sadr	Mahmood Ahmad sahib	416-627-7461	416-213-1507	mahmood.ahmad@khuddam.ca
Mu'awin Sadr	Ghalib Ahmad sahib	416-458-1022	905-303-5297	ghalib.ahmad@khuddam.ca

Qa'idin `Ilaqa

Qa'id `Ilaqa South West Ontario (PS, PN, WO)	Asim Bhalli sahib	647-893-2746	905-846-8292	asim.bhalli@khuddam.ca
Qa'id `Ilaqa North East Ontario (York, GTA East, GTA Center)	Mubashar Ahmad sahib	647-896-4944	905-492-0105	mubashar.ahmad@khuddam.ca
Qa'id `Ilaqa Western Canada	Mubashar Ahmed sahib	780-974-2151	780-701-2333	mubashar.ahmed@khuddam.ca

Regional Qa'idin

Regional Qaid York	Iftikhar Ahmed sahib	416-450-4224	905-303-6400	iftikhar.ahmed@khuddam.ca
Regional Qaid GTA East	Muzaffar Ahmed sahib	416-918-1233	905-426-7398	muzaffar.ahmed@khuddam.ca
Regional Qaid GTA Center	Abdul Hadi sahib	647-924-3631		abdul.hadi@khuddam.ca
Regional Qaid Peel North	Khawar Bashir sahib	416-726-3659	905-874-6946	khawar.bashir@khuddam.ca
Regional Qaid Peel South	Mirza Itraf Ahmad sahib	647-393-9545	905-908-2236	mirza.itraf@khuddam.ca
Regional Qaid Western Ontario	Roomi Sahi sahib	905-929-7030	905-561-7402	roomi.sahi@khuddam.ca
Regional Qaid Eastern Canada	Faraz Ahmed sahib	514-952-0513	450-678-4077	faraz.ahmed@khuddam.ca
Regional Qaid British Columbia	Shafique Ahmad sahib	604-240-1459	604-957-2964	shafique.ahmad@khuddam.ca
Regional Qaid Prairies	Khurram Bajwa sahib	780-497-8357	780-461-2326	khurram.bajwa@khuddam.ca
Regional Qaid Calgary	Muhammad Salah Ud Din sahib	403-990-4970	403-592-4970	muhammad.salahuddin@khuddam.ca

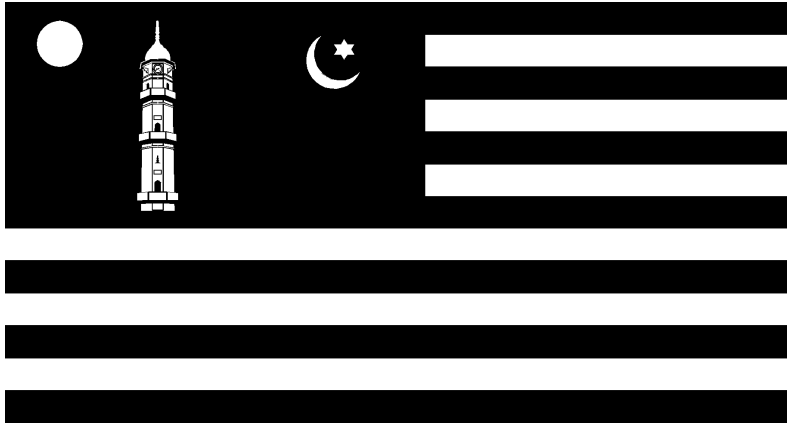
Naibin & Others

Naib Mu`tamad	Waqas Taimoor sahib	416-418-5721	416-477-1837	waqas.taimoor@khuddam.ca
Naib Mu`tamad	Kashif Saleh sahib	416-500-1271	905-230-0102	kashif.saleh@khuddam.ca
Murabbi Atfal	Aamir Sattar sahib	416-435-9015	416-748-6073	aamir.sattar@khuddam.ca

Saiq Form

Khadim Name:		Majlis:		Saiq Name:		`Amila Member (Y/N):									
Namaz				Qur'an											
	Simple	With Translations		Simple		With Translations									
Do You Know?															
Are You learning?															
				Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
How many prayers do you offer in a day															
How many daily congregational prayers you offered in a day															
How many Friday prayers offer in mosque during the month															
Did you write a letter to Huzur (aa)															
How many days of the month do you recite the Holy Qur`an in a month															
How many Friday Sermons of Huzur did you listen to															
Did you read any portion of Book of Hazrat Masih Mau`ud (as)															
Did you contact any non-Ahmadi (NUMBER please)															
How many tabligh sessions did you hold with Non Ahmadi (s)															
Did you attend any funeral arrangement															
Did you participate in food collection services															
Did you attend any sick or elderly															
Did you learn any new skill (s) name _____															
Did you perform any community services/activities															
Did you volunteer at any Food bank / Hospital / Other															
Did you participate any "Waqar Amal" in your Majlis level															
Did you perform any "Waqar Amal" at individual level															
Did you participate in any sports session this month															
Do you know the Khilafat Jubilee Prayers?															
Did you recite Khilafat Jubilee prayers on daily basis															
Did you offer two Nawafil daily															
Did you keep a Nafli Roza this month															
Is there any job opening you know of. If yes, have to forwarded it to Qaid sahib to be sent to Markaz															
Do you need any kind of educational assistance. If yes, have you received it															
How much Khuddam chanda membership paid this month															
Do you have MTA coverage available in Home															
Are you jobless, if yes what kind of job are you seeking (Saiq to collect info and provide to Qaid sahib)															
Are you a Daiee Khasou'si	Have you ever walked 25 Kms	Do you Know Hunting and Archery		Do you Know Swimming			Do You Know Canoeing								

Criteria for the Award of `Alm-E-In`ami



Basic Criteria

Following are the basic criteria for award of `Alm-e-In`ami. Only those Majalis complying with these basic standards will be included in the competition.

- All twelve (12) monthly reports must be submitted to Markaz. Ten (10) out of these twelve reports sent by Majlis must be on time. A report is considered on time if received by 5th of the following month
- Representation in the National Ijtima` should be 60% for the Majalis in Central Regions, 50% of the total Tajnid for Majalis in Eastern Region, 5% of the total Tajnid for Majalis in Prairie, Calgary and BC Regions (60% attendance in Eastern, Prairie, Calgary and BC Regional Ijtima`)
- 50% of the Tajnid must offer Namaz 5 times regularly
- At least 50% of the Tajnid must listen to the Friday sermon of Hadhrat Khalifatul Masih^{aa} regularly
- 5% of the Tajnid must meet the Criteria of Da`in-e-Khusus
- Submission of Majalis' 100% Saiq forms
- 20% of the Tajnid submit the National Ta`lim Exam for the current year
- Submission of Annual Budget [Income and Expense] before July 15th and its 70% collection before May 31st with 100% budget collected by October 15th

Criteria for the Regional Award of Excellence

- All twelve (12) monthly reports must be submitted, out of which ten (10) must be on time; 80% reports from Majalis of the Region should be received (to participate)
- 50% attendance is mandatory in Regional Ijtima`at for Eastern & Western Canada; 50% attendance is mandatory in National Ijtima`at from Central Canada
- All Majalis of the Region must hold local Ijtima`at
- 50% of the Region's Tajnid must offer 5 times daily prayers
- 100% of both Chandajat must be collected by Oct 15th
- Internal visits of Majalis must be completed (every Majlis in the Region should be visited at least three times a year)
- Participation in the exams of quarterly books must be 20% of the Regional Tajnid and all Majalis must participate
- All Majalis of the Region must have Da`ieen-e-Khususi
- One exemplary Waqar-e-`Amal on Regional level must be held

Tajnid

Procedure for Tajnid correction:

Following procedures will be followed to correct any issue related to Tajnid.

- National Markaz has provided a form for Tajnid corrections, a copy is provided, fill out this form for any corrections requested and have it signed by Sadr Jama`at.
- Before submitting forms make following steps has been performed. Also make sure that documentation of all details is provided with forms including notes, call logs names/numbers of people contacted and any other notes that may be useful.
 - Attempt to reach the Khadim through phone calls
 - Attempt to visit the address in person
 - Attempt to contact friends and relatives of the Khadim
 - Check with resources other than above
 - Check with local Secretary Finance to find out if the member has paid any recent Chanda
 - Check with National Markaz to find out in which Jama`at the receipt was issued in case member has paid any recent Chanda
- Once all above tasks are performed Qa'id Majlis will fill the form and provide it to his Sadr Jama`at. Sadr Jama`at will then sign the form and submit it to National General Secretary, Tajnid Section.
- Please make two copies of the completed form. Keep one copy at Majlis level for your records and send another copy to Majlis Khuddamul Ahmadiyya attn:

Tajnid Department - 90Ahmadiyya Ave. Maple ON. L6A 3A4

Date: _____

To,
National General Secretary,
'Tajnid Section'
Ahmadiyya Muslim Jama'at Canada

For Office Use	
Confirmed by: _____	_____ Date
Approved by _____	_____ Date
Tajnid updated by _____	_____ Date

Request for Tajnid Update for Jama'at: _____

Kindly update the Tajnid of the following member (include immediate family members with same address):

Member Code	Full Name	Last Known Address	Last Known Phone #	Reason for Request

Actions	Yes	No	# of Attempts	Comments
Tried contacting via phone call?	<input type="checkbox"/>	<input type="checkbox"/>		
Tried to visit known address of Member?	<input type="checkbox"/>	<input type="checkbox"/>		
Checked with National Jama'at's Tajnid Section to find out if the member has any other relatives living in Canada so the contact can be made to find out the new address	<input type="checkbox"/>	<input type="checkbox"/>		
Attempted to contact friends and relatives?	<input type="checkbox"/>	<input type="checkbox"/>		
Checked with Local Jama'at's Secretary Finance to find out if the member has paid any recent chanda?	<input type="checkbox"/>	<input type="checkbox"/>		
Checked with National Markaz to find out in which Jama'at the receipt was issued in case member has paid any recent chanda?	<input type="checkbox"/>	<input type="checkbox"/>		
Attempts made to check with resources other than above (provide details)	<input type="checkbox"/>	<input type="checkbox"/>		

We acknowledge and affirm that we have exhausted all means to find this Jama'at member.

.....
Sign & Date

.....
Sign & Date

.....
Print name
Sadr Jama'at

.....
Print name
Qa'id MKA / Za'im Ansar / Sadr Lajna

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Member code

--	--	--	--	--

Member code

Demands of Tahrik Jadid

1. Lead a simple life.
2. Participate in spreading the message of Islam worldwide.
3. Dedicate leave periods for the service of Jama`at.
4. Members to dedicate their lives to serve Islam.
5. Dedicate during seasonal vacation, periods for the service of Jama`at.
6. Offer your children for life-time Waqf.
7. Pensioners/Retired people to offer themselves for service of Jama`at.
8. Dedicate part of your income and property.
9. Influential and learned Ahmadis should give lectures.
10. Prepare rebuttal of adverse propaganda.
11. Seek advice from the Jama`at when deciding about higher education and future of your children.
12. Develop the habit of working with your own hands (instead of depending upon others).
13. Jobless persons should not hesitate to take up even petty jobs.
14. Promote Islamic culture.
15. Promote honesty in the society.
16. Keep the paths clean.
17. Protect women's rights.
18. If possible members may build houses in Qadian.
19. Offer special prayers in order to succeed in these undertakings.

(Consolidated demands as published in the book "An Introduction to FINANCIAL SACRIFICE" by Tahrik Jadid Anjuman Ahmadiyya Pakistan in 2005. Page 111)



Majlis Khuddamul Ahmadiyya Canada

Calendar of Events 2012

Focus of the Year

Namaz 5 times

Friday Sermon
of Huzur (aa)

Tabligh Literature Distribution

Ijlas `Aam

Sa'iqeen Nizam

Event	Date (s)	Day (s)	Department
Family Weekend	Jan 1	Sun	
`Ashra Saiq Form (fill 100 % Saiq Forms)	Jan 6 - 15	Fri - Sun	A`itemad
Atfal Tarbiyati Camp (Mayar-e-Sagheer)	Jan 7 - 8	Sat - Sun	Atfal
Khuddam/Atfal `Ashra Mal	Jan 13 - Jan 22	Fri - Sun	Mal
National Majlis `Amila Meeting	Jan 21	Sat	A`itemad
Regional Qa'idin Meeting	Jan 23	Mon	A`itemad
Ijlas `Aam	Jan 27 - 29	Fri - Sun	A`itemad / Tarbiyat
AMSA University Students Q/A Session	Feb 4	Sat	'Umur-e-Talaba'
Family weekend	Feb 18 - 20	Sat - Mon	
Jalsa Musleh Mau`ud (ra) Day	Feb 20	Mon	Tarbiyat
National Majlis `Amila Meeting	Feb 23	Thr	A`itemad
Musleh Mau'ud (ra) Tournament	Feb 25 - 26	Sat - Sun	Sehat-e-Jismani
Regional Qa'idin Meeting	Feb 27	Mon	A`itemad
Tabligh Day	Mar 4	Sun	Tabligh
Khuddam Tarbiyati Class Grade 10	Mar 10 - 18	Sat - Sun	Tarbiyat
Family weekend	Mar 17 - 18	Sat - Sun	
Jalsa Masih Mau`ud (as) Day	Mar 23	Fri	Tarbiyat
National Majlis `Amila Meeting	Mar 24	Sat	A`itemad
Regional Qa'idin Meeting	Mar 26	Mon	A`itemad
Ijlas `Aam	April 6 - 8	Fri - Sun	A`itemad / Tarbiyat
Family weekend	April 6 - 9	Fri - Mon	
`Ashra Saiq Form (fill 100 % Saiq Forms)	Apr 6 - Apr 15	Fri - Sun	A`itemad
Khuddam Fazal e Umar Annual Educational Rally	Apr 8	Sun	Ta`lim
Khuddam/Atfal `Ashra Mal	Apr 13 - 22	Fri - Sun	Mal
Midyear Review	Apr 19 - May 1	Thu - Tue	A`itemad
National Majlis `Amila Meeting	Apr 26	Thr	A`itemad
Local Ijtima`at	Apr 28 - Apr 29, May 6, May 27 - 28, Jun 10 - 11	Sat - Sun	A`itemad
12th National Blood Donors Clinic	Apr 29	Sun	Khidmat-e-Khalq
Regional Qa'idin Meeting	Apr 30	Mon	A`itemad
Tabligh Day	May 6	Sun	Tabligh
Family weekend	May 19 - 21	Sat - Mon	
Khuddam Western Canada Ijtima`	May 26 - 27	Sat - Sun	A`itemad
National Majlis `Amila Meeting	May 26	Sat	A`itemad
Jalsa Khilafat Day	May 27	Sun	Tarbiyat
Run for Vaughan	May 27	Sun	
Regional Qa'idin Meeting	May 28	Mon	A`itemad
Family weekend	Jun 2 - 3	Sat - Sun	
Regional Khuddam Ijtima` Eastern Canada	Jun 9 - 10	Sat - Sun	A`itemad
Khuddam Regional Qualifiers Central Canada	Jun 16 - 17	Sat - Sun	Sehat-e-Jismani

June	National Majlis `Amila Meeting	Jun 21	Thr	A` itemad
	Jalsa Salana Western Canada	Jun 23 - 24	Sat - Sun	
	Regional Qa'idin Meeting	Jun 25	Mon	A` itemad
	36th Jalsa Salana Canada 2011	Jul 6 - 8	Fri - Sun	
July	25th National Ijtimat `Majlis Atfalul Ahmadiyya	Jul 13-15	Fri - Sun	A` itemad
	National Majlis `Amila Meeting	Jul 19	Thr	A` itemad
	Start of Ramadan	Jul 21	Sat	
	Regional Qa'idin Meeting	Jul 23	Mon	A` itemad
August	`Ashra Saiq Form (fill 100 % Saiq Forms)	Jul 6 - 15	Fri - Sun	A` itemad
	National Majlis `Amila Meeting	Aug 16	Thr	A` itemad
	Eidul Fitr	Aug 19	Sun	
	Family Weekend	Aug 18 - 19	Sat - Sun	
	AMSA University Students Q/A Session	Aug 20 - 21	Sat - Sun	Umur-e-Talaba
	25th National Ijtimat `Majlis Khuddamul Ahmadiyya	Aug 24 - 26	Fri - Sun	
September	Regional Qa'idin Meeting	Aug 30	Thr	A` itemad
	Family Weekend for Eastern Canada	Sep 1 - 3	Sat - Mon	
	Jalsa Salana UK	Sep 7 - 9	Fri - Sun	
	National Majlis `Amila Meeting	Sep 27	Thr	A` itemad
	`Ashra Tarbiyat	Sep 28 - Oct 7	Fri - Sun	Tarbiyat
	Jalsa Seeratun Nabi (sa)	Sep 29	Sat	Tarbiyat
	Ijlas `Aam	Sep 29 - 30	Sat - Sun	A` itemad / Tarbiyat
	2nd Annual Regional Cricket Tournament	Sep 29 - 30	Sat - Sun	Sehat-e-Jismani
October	Regional Qa'idin Meeting	Oct 1	Mon	A` itemad
	`Ashra Saiq Form (fill 100 % Saiq Forms)	Oct 5 - 14	Fri - Sun	A` itemad
	Family Weekend	Oct 6 - 8	Sat - Mon	
	Tabligh Day	Oct 14	Sun	Tabligh
	National Majlis `Amila Meeting	Oct 20	Sat	A` itemad
	Regional Qa'idin Meeting	Oct 22	Mon	A` itemad
	Eidul Adhiya	Oct 26	Fri	
November	Start of the new year of Majlis Khuddamul Ahmadiyya	Nov 1	Tue	A` itemad
	Zu'ma Elections	Nov 1 - 10	Thr - Sat	A` itemad
	Family Weekend	Nov 10 - 11	Sat - Sun	
	National Majlis `Amila Meeting	Nov 15	Thr	A` itemad
	Ijlas `Aam	Nov 16 - 18	Fri - Sun	A` itemad / Tarbiyat
	Regional Qa'idin Meeting	Nov 19	Mon	A` itemad
	Refresher Course Western Canada	Nov 24 - 25	Sat - Sun	A` itemad
	13th National Blood Donors Clinic	Nov 25	Sun	Khidmat-e-Khalq
December	11th Annual Food Drive	Nov 30 - Dec 9	Fri - Sun	Khidmat-e-Khalq
	Refresher Course Central Canada / Eastern Canada	Dec 1 - 2	Sat - Sun	A` itemad
	Ijlas `Aam	Dec 7 - 9	Fri - Sun	A` itemad / Tarbiyat
	National Majlis `Amila Meeting	Dec 15	Sat	A` itemad
	Regional Qa'idin Meeting	Dec 17	Mon	A` itemad
	`Ashra Tarbiyat	Dec 21 - 30	Fri - Sun	Tarbiyat
Notes	Misali Waqar-e-`Amal	Dec 31	Mon	Waqar-e-`Amal
	Majalis monthly reports should be submitted by 5th of every month and Region's monthly reports should be submitted by 10th * No Ijtimat to be scheduled for York Region on May 27th due to Run for Vaughan			